

2019 DATA HANDLING and REFUND POLICY – Krav Maga Wellington & Self Defence Training

YOUR PERSONAL INFORMATION

The reason why we collect personal information about you relates to our provision of Krav Maga self-defence training. We will ensure that your information will always be kept private and it will not be shared to any 3rd party.

We will only collect and manage personal or sensitive information that is reasonable and necessary for us to carry out our main functions, and will only do so in a manner that is compliant with New Zealand law. We will also take reasonable measures to protect any personal information that we collect and store.

PHOTOGRAPHS AND VIDEO IMAGERY

We will routinely take still and video imagery during training for the purposes of improving training, history, and marketing. Photographs, like other personal information, will be handled in accordance with privacy laws. If you do not consent for your image to be used, please advise us and we will ensure that your wishes are met.

PERSONAL INFORMATION USE AND DISCLOSURE

We will not use or disclose personal information other than for the primary reason for which it was collected. If there is a requirement to use your personal information for other reasons, we will not do so unless we gain further consent from you.

INTERNATIONAL INFORMATION TRANSFER IKMF

We operate in cooperation with other IKMF branches around the world. On occasion, there may be a requirement for us to pass some information about you to one of our international counterparts. An example may be if you are seeking to attend one of their training courses and require IKMF endorsement or validation. We will generally not transfer information about you internationally without your permission or knowledge.

DATA SECURITY & STORAGE

We will take all reasonable precautions to ensure that your data is stored safely and securely on our computer system. Our computers use up-to-date anti-virus and firewalls.

REFUND & CANCELLATION

Krav Maga Wellington & Self Defence Training - IKMF reserves the right to accept or decline any application to attend an event (e.g. seminars, sessions, and classes). If a person could not attend for medical reasons, or is otherwise unsuitable for undertaking Krav Maga self defence training, a refund will be made in accordance with the conditions stated below.

Refund/Cancellations must be made in writing to Krav Maga Wellington & Self Defence Training (e-mail at info.kmwellington@gmail.com).

Cancellations made up to 4 weeks prior to the commencement of an event will attract a full refund. Cancellations made up to 2 weeks prior attract a 50% refund. Cancellations made less than 1 week prior to the commencement of an event cannot be refunded due to the finalisation of costs with the host venue. Your place may be transferred to other people, subject to an agreement with Krav Maga Wellington & Self Defence Training.

If, for reasons outside our control, an event is cancelled, payees will be refunded their registration fees in full. Krav Maga Wellington & Self Defence Training is not responsible for costs incurred in travelling to or from the event, including delays or cancellation.